



## **FORWARD PLAN OF EXECUTIVE DECISIONS FOR THE PERIOD February 2022 - May 2022**

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, (ii) a Cabinet Member or (iii) an Officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or;
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The plan also lists those 'Exempt' Decisions' which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the 'Officers' or senior employees responsible for producing the reports and documents for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why a potential decision is going to be taken in private, then please contact the Democratic Services Team on 01623 457232 or [m.joy@ashfield.gov.uk](mailto:m.joy@ashfield.gov.uk).

Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Theresa Hodgkinson  
Chief Executive



## **MEMBERS OF THE CABINET**

|                              |   |
|------------------------------|---|
| Councillor Jason Zadrozny    | Leader of the Council   |
| Councillor Tom Hollis        | Deputy Leader of the Council and Portfolio Holder for Council and Social Housing                    |
| Councillor Helen-Ann Smith   | Deputy Leader of the Council and Portfolio Holder for Community Safety and Crime Reduction          |
| Councillor Samantha Deakin   | Portfolio Holder for Parks, Town Centres and Neighbourhood Services                                 |
| Councillor Kier Barsby       | Portfolio Holder for Environment Improvements, Corporate Communications and Cross Portfolio Support |
| Councillor Rachel Madden     | Portfolio Holder for Leisure, Health and Wellbeing  |
| Councillor Daniel Williamson | Portfolio Holder for Customer Services, Corporate Change and Digital Transformation                 |
| Councillor John Wilmott      | Portfolio Holder for Licensing, Environmental Health and Regulatory Services                        |
| Councillor Matthew Relf      | Portfolio Holder for Regeneration and Planning  |
| Councillor David Martin      | Portfolio Holder for Finance, Revenues and Benefits   |

| DECISION TO BE TAKEN                           | DATE DECISION TO BE TAKEN | KEY DECISION (Y/N) | EXEMPT DECISION INCLUDING GROUNDS FOR EXEMPTION   | DECISION TAKER  | RESPONSIBLE PORTFOLIO HOLDER                              | RESPONSIBLE OFFICER  |
|--|---------------------------|--------------------|---|---|---|--|
| Council Tax Support Scheme Review              | Before 21/01/22           | N                  | N   | Portfolio Holder for Finance, Revenues and Benefits       | Portfolio Holder for Finance, Revenues and Benefits       | Craig Bonar<br>Director of Resources and Business Transformation<br>c.bonar@ashfield.gov.uk      |
| Green Homes Grant (Local Authority) Phase 3    | 21/01/22                  | Y                  | N   | Deputy Leader of the Council - Council and Social Housing | Councillor Tom Hollis                                     | Phil Warrington<br>Service Manager, Strategic Housing & Lettings<br>p.warrington@ashfield.gov.uk |
| Land Sale at Coniston Road, Kirkby in Ashfield | Before 21/01/22           | N                  | 1,3<br>Information relating to any individual.<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Deputy Leader of the Council - Council and Social Housing | Deputy Leader of the Council - Council and Social Housing | Matthew Kirk<br>Estates Manager<br>m.kirk@ashfield.gov.uk  |
| Rough Sleeper Initiative (RSI)                 | Before 21/01/22           | Y                  | N   | Deputy Leader of the Council - Council and Social Housing | Deputy Leader of the Council - Council and Social Housing | Phil Warrington<br>Service Manager, Strategic Housing & Lettings<br>p.warrington@ashfield.gov.uk |

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|--|---------------------------|--------------------|--|----------------|---|--|
| Annual Corporate Health and Safety Report          | 25/01/22                  | N                  | N  | Cabinet        | Portfolio Holder for Customer Services, Corporate Change and Digital Transformation | Scott Tilley<br>Service Manager - Risk and Emergency Planning<br>s.tilley@ashfield.gov.uk                |
| Annual Fees and Charges Report 2022/23             | 25/01/22                  | Y                  | N  | Cabinet        | Portfolio Holder for Finance, Revenues and Benefits                                 | Peter Hudson<br>Corporate Finance Manager<br>p.hudson@ashfield.gov.uk                                    |
| Corporate Plan Delivery - Progress Update          | 25/01/22                  | Y                  | N  | Cabinet        | Leader of the Council   | Joanne Froggatt<br>Service Manager - Corporate Services and Transformation<br>j.froggatt@ashfield.gov.uk |
| Development of Garage Sites in Kirkby and Hucknall | 25/01/22                  | Y                  | 3<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Cabinet        | Deputy Leader of the Council - Council and Social Housing                           | Andrew Kirkland<br>a.d.kirkland@ashfield.gov.uk  |

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|---|----------------------------------|---------------------------|--|-----------------------|---|--|
| Heat Network (Metering and Billing) Regulations – Implementation of Charges | 25/01/22                         | Y                         | N  | Cabinet               | Deputy Leader of the Council - Council and Social Housing           | Ian Bailey<br>Service Manager,<br>Assets & Investments<br>i.c.bailey@ashfield.gov.uk |
| Housing Rent Setting 2022/23  | 25/01/22                         | Y                         | N  | Cabinet               | Portfolio Holder for Finance, Revenues and Benefits                 | Peter Hudson<br>Corporate Finance Manager<br>p.hudson@ashfield.gov.uk                |
| Housing Revenue Account Medium Term Financial Strategy 2022/23 - 2025/26    | 25/01/22                         | Y                         | N  | Cabinet               | Portfolio Holder for Finance, Revenues and Benefits                 | Peter Hudson<br>Corporate Finance Manager<br>p.hudson@ashfield.gov.uk                |
| Modern Slavery Annual Report  | 25/01/22                         | N                         | N  | Cabinet               | Deputy Leader of the Council - Community Safety and Crime Reduction | Antonio Taylor<br>a.taylor@ashfield.gov.uk   |

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|---|----------------------------------|---------------------------|--|---|---|--|
| Proposed Service Charge   | 25/01/22                         | Y                         | N  | Cabinet                                   | Deputy Leader of the Council - Council and Social Housing | Nicky Moss<br>Service Manager,<br>Housing Management &<br>Tenancy Services<br>n.moss@ashfield.gov.uk |
| Sale of Diamond Avenue Development Site, Kirkby in Ashfield                 | 25/01/22                         | N                         | 3<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Cabinet                                   | Leader of the Council                                     | Craig Bonar<br>Director of Resources and Business Transformation<br>c.bonar@ashfield.gov.uk          |
| ADMC Project - Purchase of Land and Extension to Project Manager's Contract | Before 31/01/22                  | Y                         | 3<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Interim Director of Place and Communities | Portfolio Holder for Regeneration and Planning            | Sarah Daniel<br>Place Team Leader<br>s.daniel@ashfield.gov.uk  |
| Christmas Lighting Contract Extension                                       | Before 31/01/22                  | Y                         | N  | Interim Director of Place and Communities | Portfolio Holder for Leisure, Health and Wellbeing        | Sarah Daniel<br>Place Team Leader<br>s.daniel@ashfield.gov.uk  |

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|---|----------------------------------|---------------------------|--|---|---|---|
| Occupational Health Contract  | Before 31/01/22                  | Y                         | 3<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Director Resources and Business Transformation                                      | Portfolio Holder for Customer Services, Corporate Change and Digital Transformation | Craig Bonar<br>Director of Resources and Business Transformation<br>c.bonar@ashfield.gov.uk |
| Security Policy Update 2022   | Before 18/02/22                  | N                         | N  | Portfolio Holder for Customer Services, Corporate Change and Digital Transformation | Portfolio Holder for Customer Services, Corporate Change and Digital Transformation | Craig Bonar<br>Director of Resources and Business Transformation<br>c.bonar@ashfield.gov.uk |
| Annual Budget and Council Tax 2022/23 and Medium Term Financial Strategy Update | 22/02/22                         | Y                         | N  | Cabinet   | Portfolio Holder for Finance, Revenues and Benefits                                 | Peter Hudson<br>Corporate Finance Manager<br>p.hudson@ashfield.gov.uk                       |
| Capital Strategy 2022/23  | 22/02/22                         | N                         | N  | Cabinet   | Portfolio Holder for Finance, Revenues and Benefits                                 | Peter Hudson<br>Corporate Finance Manager<br>p.hudson@ashfield.gov.uk                       |

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|--|---------------------------|--------------------|--|--|---|--|
| Skills Strategy                        | 22/02/22                  | Y                  | N  | Cabinet  | Portfolio Holder for Regeneration and Planning      | David Lawrence<br>david.lawrence@ashfield.gov.uk   |
| Treasury Management 2022/23            | 22/02/22                  | N                  | N  | Cabinet  | Portfolio Holder for Finance, Revenues and Benefits | Peter Hudson<br>Corporate Finance Manager<br>p.hudson@ashfield.gov.uk                                  |
| Towns Fund Land and Property Purchases | Before 28/02/22           | Y                  | 3<br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Portfolio Holder for Regeneration and Planning | Portfolio Holder for Regeneration and Planning      | Paul Crawford<br>paul.crawford@ashfield.gov.uk   |
| Hucknall Town Masterplan               | 29/03/22                  | N                  | N  | Cabinet  | Portfolio Holder for Regeneration and Planning      | Christine Sarris<br>Assistant Director, Planning and Regulative Services<br>c.m.sarris@ashfield.gov.uk |



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|--------------------------------------|----------------------------------|---------------------------|--|-----------------------|---|--|
| Selective Licensing Scheme 2022-2027 | 29/03/22                         | Y                         | N  | Cabinet               | Deputy Leader of the Council - Council and Social Housing | Phil Warrington<br>Service Manager,<br>Strategic Housing<br>& Lettings<br>p.warrington@ashfield.gov.uk |
| Towns Fund                           | 29/03/22                         | Y                         | N  | Cabinet               | Portfolio Holder for Regeneration and Planning            | Sarah Daniel<br>Place Team<br>Leader<br>s.daniel@ashfield.gov.uk                                       |